
From: [REDACTED]@res-group.com>
Sent: Monday, 2 September 2024 12:02 PM
To: [REDACTED]
Cc: LLWF.Operations; [REDACTED]; [REDACTED]
Subject: RE: EPA Pollution Report PRI-00080008 - DUST
Attachments: VIC Demolition Licence 2022-27 v2 (2).pdf; IMG_1689.jpg; IMG_1690.jpg; IMG_1691.jpg; SWMS 24105 -02 Mechanical Processing of Wind Turbine Blade.docm; IMG_3222.JPG; IMG_3246.JPG; IMG_3229.JPG

OFFICIAL: Sensitive

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Hi, [REDACTED]

I apologize for the delay, but this email seems to have bounced back. Trying again and if not, I will have to create a link to share the documents. Can you please confirm receipt?

The contractor implemented several environmental controls during these works, including:

- Using a 'wet cut' process, where water was used during rotor cutting to minimize dust and debris;
- Placement of geofabric underneath the areas where cutting took place to capture any loose debris;
- Minimizing the number of cuts made per blade, and transporting larger rotor elements off site per truck load, thus reducing the propensity for debris to be created.

In addition to the above, the site team encountered windy conditions on the Friday of the works, they have ceased working when it became apparent that the environmental controls in place may become compromised, and they returned to site on and implemented an alternative method to complete the works, at additional and unplanned cost the following Monday.

Once works were completed on the Monday, the site team conducted a sweep of the work site to remove any visible debris.

Please find attached some photos of the works during progress, showing an image of each of the environmental controls implemented.

Best regards,

[REDACTED]

res
power for good

M [REDACTED]
Australia
www.res-group.com



We acknowledge the Traditional Owners of Country in Australia and their ongoing connections to land, waters and community. We pay our respect to Elders past and present and to all Aboriginal and Torres Strait Islander Peoples.

Find out more →

From: [REDACTED]@epa.vic.gov.au>
Sent: Monday, August 26, 2024 2:37 PM
To: [REDACTED]@res-group.com>
Subject: RE: EPA Pollution Report PRI-00080008 - DUST

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OFFICIAL: Sensitive

Thanks [REDACTED]

Appreciate the update.



E [REDACTED]@epa.vic.gov.au
P 1300 372 842
A South West Office - Geelong

epa.vic.gov.au



Please note I work Mon-Fri

From: [REDACTED]@res-group.com>
Sent: Monday, August 26, 2024 2:31 PM
To: [REDACTED]@epa.vic.gov.au>
Cc: LLWF.Operations <LLWF.Operations@RES-GROUP.COM>; [REDACTED]@res-group.com>; [REDACTED]@wadawurrung.org.au>; [REDACTED]@epa.vic.gov.au>
Subject: RE: EPA Pollution Report PRI-00080008 - DUST

OFFICIAL: Sensitive

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi, [REDACTED]

Thank you for your email.

We have requested this information to the O&M supplier who are gathering the requested information and relevant pictures.

I will send this across as soon as I receive it.

Best regards,



M [REDACTED]
Australia
www.res-group.com

RES Australia Pty Limited, registered in New South Wales, Australia with ABN 55 106 637 754
Office Address: Level 6, 165 Walker Street, North Sydney, NSW 2060, Australia



We acknowledge the Traditional Owners of Country in Australia and their ongoing connections to land, waters and community. We pay our respect to Elders past and present and to all Aboriginal and Torres Strait Islander Peoples.

Find out more →

From: [REDACTED] <[REDACTED]@epa.vic.gov.au>

Sent: Monday, August 26, 2024 2:02 PM

To: [REDACTED] <[REDACTED]@res-group.com>

Cc: LLWF.Operations <LLWF.Operations@RES-GROUP.COM>; [REDACTED] <[REDACTED]@res-group.com>; [REDACTED]

[REDACTED] <[REDACTED]wadawurrung.org.au>; [REDACTED] <[REDACTED]@epa.vic.gov.au>

Subject: FW: EPA Pollution Report PRI-00080008 - DUST

ATTENTION: This originated outside of RES. Do not click links or open attachments unless you recognise the sender. If you suspect this to be a malicious email, please report it using the **Phish Alert Button**.

OFFICIAL: Sensitive

Good afternoon [REDACTED]

Just following up on the below request for information related to a pollution report. Please provide your response by COB Friday 30th August, after which time an information gathering notice (IGN) maybe issued.

Please let me know if there are any issues.

Regards,





E [REDACTED]@epa.vic.gov.au

P 1300 372 842

A South West Office - Geelong

epa.vic.gov.au



Please note I work Mon-Fri

From: [REDACTED]

Sent: Friday, August 16, 2024 11:36 AM

To: [REDACTED]@res-group.com

Cc: LLWF.Operations@RES-GROUP.COM; [REDACTED]@res-group.com

Subject: EPA Pollution Report PRI-00080008 - DUST

Good morning [REDACTED]

EPA have received a pollution report concerning the cutting and removal of wind turbines located at the Lal Lal Windfarm at Spreadeagle Rd MILLBROOK.

The reporter alleges that turbines are being cut up for the purpose of removal and particles from the cutting process are being left on the ground, potentially impacting surface waters.

Can you please provide me with information on your procedures for the cutting and removal of turbines, including any controls in place to minimise harm to the environment or human health.

Regards,



E [REDACTED]@epa.vic.gov.au

P 1300 372 842

A South West Office - Geelong

epa.vic.gov.au



Please note I work Mon-Fri

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SAFE WORK METHOD STATEMENT



SWMS Details

Instruction: A SWMS must be prepared if proposed works involve any of the HRCW activities listed below and that work poses a risk to the health and safety of any person. Affected employees must be consulted in the preparation of the SWMS. Once a SWMS has been developed and implemented, the HRCW to which it relates must be performed in accordance with the SWMS.

Australian Decommissioning Services Pty Ltd ABN: 53 162248295		Office Phone:	(03) 9369 0010	Title – Task/ Activity Description: (Include in Footer)	Mechanical Processing of Wind Turbine Blade		
Date SWMS Developed:	14 June 2024	SWMS No: (Include in Footer)	24105-02	Date SWMS Issued:	24 June 2024	Version No:	1.0
Division:	Choose an item.	Project/ Site No:	24105	Project/ Site Name:	Vestas Lal Lal Wind farm		

Associated SOP, SWMS, Work Instruction No:	DDR-SOP-003 Safe Exclusion Zones v1.5, DDR-SOP-017 Excavator Operation v1.7
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Applicable Legislation, Codes of Practice, Standards:	Occupational Health and Safety Act 2004 and Regulations 2017, Demolition Compliance Code Edition 2 December 2019,
--	---

Permits, Certificates, Qualification and Experience:	(List permits, certificates or training required to perform this task)	Permits to work ; Construction Induction Card, Site Specific Induction LE – Excavator Operation License
---	--	---

Personal Protective Equipment (PPE): (☒ Select PPE relevant to perform task)	High visibility clothing	☒	Protective footwear	☒	Safety glasses	☒	Protective clothing	☒	Sun (UV) Protection	☒
	Hardhat	☒	Safety gloves	☒	Hearing protection	☐	Safety goggles	☐	Welding apron	☐
	Dust mask/ disposable	☐	Breathing Apparatus	☐	Cutting goggles	☐	Safety harness	☐	Welding gloves/ spats	☐
	Respirator	☐	Welding helmet	☐	Face shield	☐	Wide brim hat	☐	Other (specify)	☐
Include Other (PPE):										

Plant, Equipment, Instruments, Safety Signage or Material, to perform task:	23 t excavator fitted with circular saw, 36 t excavator fitted with buckets or grapples , water trailer
--	---

SWMS Title / Number: Mechanical Processing of Wind Turbine Blade/ 24105-02

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SAFE WORK METHOD STATEMENT



SWMS Job Hazard Analysis Checklist

(Select the applicable HRCW and Hazard/Energies relevant to the task ☒.
Adjacent Required Controls must form basis of SWMS)

HRCW	☒	Required Controls	Hazards/ Energies	☒	Required Controls
Working at Height Risk of person falling more than 2m	☐	Fall prevention, Fall arrest Scaffolding, EWP's, Barricades, Temp fencing, Rescue plan	Workers above/below Falling objects	☐	Drop zones established, Barricades, Temp Fencing
Telecommunication towers	☐	Isolate exclusion zones	Crane Work	☐	SWMS from crane company
Demolition	☒	Demolition Work Plan	Underground services	☐	Drawings site plans - Survey
Removal or Likely Disturbance of Asbestos	☐	Full compliance with license	Dust	☒	Water suppression
Temporary Support	☐	Engineers report	Oxy Propane Cutting	☐	Hot work certificate Fire watch & SOP Oxy Cutting, Gloves, or apron
Confined Space	☐	Certificate for confined space	Access egress	☒	3 points of contact/ housekeeping in area
Excavation trench, shafts greater than 1.5 m deep	☐	Authority notification, Excavation certificate	Sharps Hazards	☐	Gloves and sharps container
Involving the use of a Tunnel	☐	Authority notification	Security	☐	Extra Communication, security guarding
Involving the use of explosives	☐	Registered and licensed explosive company/person	Working Alone	☐	System for monitoring (Extra communication) Work Instruction
On or near Gas distribution mains or piping	☐	Physical protection and exclusion zones	Slip trip & fall	☒	Housekeeping & Monitoring
Chemical, fuels & refrigerant lines	☐	SDS of all chemicals, follow SDS controls & relevant PPE	Hazardous Manual Handling	☒	Lifting aids required, correct lifting technique
On or near energised electrical	☐	Spotters (electrical), High voltage permits	Environmental Impact	☒	Spill Kits & Oil waste bin
Contaminated or flammable atmosphere	☐	Hot Work Certificate, Set Exclusion zones, Monitor atmosphere	Radiation	☐	Monitor & relevant PPE
Tilt up or pre-cast concrete	☐	Read Demolition Compliance Code Part 6 – 209 Page 35	Biological hazard	☐	Relevant PPE for task & clean area
On or an adjacent to rail or roads	☐	Traffic control. Spotters & signs	Poor Lighting	☐	Temporary Lighting
Mobile plant - Movement of powered mobile plant	☒	Set Exclusion zones, Oily waste Bin & Spill kit	Noise/Vibration	☒	Monitor levels and hearing protection
Extreme Heat or Cold environment	☒	Rest in warm/ cool place, correct type of clothing/ Work Instruction	Stored energy	☒	Release and exclusion zones
Working on or near water or liquids	☐	Water survival equipment	Hydraulic system	☐	Depressurise & Drain
Involving Diving	☐	Water survival equipment	Mechanical	☐	Guarding in place & LOTO

SWMS Title / Number: Mechanical Processing of Wind Turbine Blade/ 24105-02

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SAFE WORK METHOD STATEMENT

SWMS Risk Table

Hierarchy of Control 1. Eliminate 2. Substitute 3. Engineering 4. Administration 5. PPE 1= Best practice 5= Last resort Are risks controlled to ALARP As Low As Reasonably Practicable	PROBABILITY <table><tr><th colspan="7">RISK TABLE</th></tr><tr><td>ALMOST CERTAIN</td><td>5</td><td>MODERATE (5)</td><td>HIGH (10)</td><td>HIGH (15)</td><td>HIGH (20)</td><td>EXTREME (30)</td></tr><tr><td>LIKELY</td><td>4</td><td>MODERATE (4)</td><td>MODERATE (8)</td><td>HIGH (12)</td><td>HIGH (16)</td><td>HIGH (24)</td></tr><tr><td>POSSIBLE</td><td>3</td><td>LOW (3)</td><td>MODERATE (6)</td><td>MODERATE (9)</td><td>HIGH (12)</td><td>HIGH (18)</td></tr><tr><td>UNLIKELY</td><td>2</td><td>LOW (2)</td><td>MODERATE (4)</td><td>MODERATE (6)</td><td>MODERATE (8)</td><td>HIGH (12)</td></tr><tr><td>RARE</td><td>1</td><td>LOW (1)</td><td>LOW (2)</td><td>LOW (3)</td><td>MODERATE (4)</td><td>MODERATE (6)</td></tr><tr><td colspan="2"></td><td>1</td><td>2</td><td>3</td><td>4</td><td>6</td></tr><tr><td colspan="2"></td><td>NEGLIGIBLE</td><td>MINOR</td><td>MODERATE</td><td>MAJOR</td><td>CRITICAL</td></tr><tr><td colspan="7">CONSEQUENCE</td></tr></table> ANY IDENTIFIED EXTREME OR HIGH LEVEL RISK SHALL BE TREATED THROUGH ELIMINATION, SUBSTITUTION OR ENGINEERING CONTROLS WHEREVER POSSIBLE PRIOR TO CONSIDERATION OF ADMINISTRATION AND PPE CONTROLS; ALL OTHER RISKS MAY HAVE LOWER CONTROLS ASSIGNED BASED ON THE HIERARCHY OF CONTROLS.	RISK TABLE							ALMOST CERTAIN	5	MODERATE (5)	HIGH (10)	HIGH (15)	HIGH (20)	EXTREME (30)	LIKELY	4	MODERATE (4)	MODERATE (8)	HIGH (12)	HIGH (16)	HIGH (24)	POSSIBLE	3	LOW (3)	MODERATE (6)	MODERATE (9)	HIGH (12)	HIGH (18)	UNLIKELY	2	LOW (2)	MODERATE (4)	MODERATE (6)	MODERATE (8)	HIGH (12)	RARE	1	LOW (1)	LOW (2)	LOW (3)	MODERATE (4)	MODERATE (6)			1	2	3	4	6			NEGLIGIBLE	MINOR	MODERATE	MAJOR	CRITICAL	CONSEQUENCE							Risk Rating: For each identified hazard consider worst credible outcome using the matrix Risks shall be evaluated on the basis of previous experience and consideration of similar incidents within Ausdec or the industry. PROBABILITY (of occurrence) 5. Almost Certain: Common / repeat occurrence 4. Likely: Known to occur 3. Possible: Could occur 2. Unlikely: Not likely to occur 1. Rare: Practically impossible	CONSEQUENCE (injury; environmental; damage) 6. Critical – Multiple Fatalities, serious, long term environmental damage; significant financial loss >70% margin 4. Major – Fatalities, Permanent disability; Life threatening injury; Medium term environmental damage; financial loss 31-70% margin 3. Moderate - Serious Injury/Hospitalisation; Short term environmental effects; financial loss 11-30% margin 2. Minor – First aid; Minor environmental effects; financial loss 1-10% margin 1. Negligible - Minor Injury; minor environmental spill; financial loss <1% margin
RISK TABLE																																																																		
ALMOST CERTAIN	5	MODERATE (5)	HIGH (10)	HIGH (15)	HIGH (20)	EXTREME (30)																																																												
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		1	2	3	4	6																																																												
		NEGLIGIBLE	MINOR	MODERATE	MAJOR	CRITICAL																																																												
CONSEQUENCE																																																																		

Selecting risk controls:

Any risk to health or safety must be **eliminated**, or if that is not reasonably practicable, **reduced** so far as is reasonably practicable by:

- Implementing any mandated controls specified by law (e.g., the OHS Regulations 2017).
 - Substituting a new activity, procedure, plant, process, or substance (e.g., scaffold in preference to ladders).
 - Isolating persons from the hazard (e.g., fence off areas for mobile plant operation).
 - Using engineering controls (e.g., guard rails, trench shields) - or a combination of the above.
- If any risk to health or safety remains, it must be reduced by using:
- Administration controls (e.g., activity specific safety training, work instructions, warning signs).
 - PPE such as respiratory protection, hardhats, high visibility clothing - or a combination of the above.

More Effective



Less Effective

SWMS Actions

Actions to be aware of prior, during and at the completion of work:

- Ensure all inductions are completed prior to arrival on site.
- Personnel involved in the task have read, understood, and signed this SWMS.
- All delivery drivers to be escorted at all times, stick to roadways/hardstand, inspect ground conditions prior to access
- Be prepared to stop evaluate the situation review this SWMS and place controls to eliminate or reduce any risks to as low as reasonably practicable (ALARP) SWMS needs to be adjusted and resigned by all involved in this task.
- Consider changing weather conditions.

*****Instruction for Merging Cells in the following table:** Click in the relevant column single cell, move the cursor down highlighting the total number of rows (e.g., 4) that need to be merged into one cell, click on the right mouse button, select Merge Cells. This will be required for columns (1-Item and 2-Task Involved). Delete all empty rows that are not required on completion.

SWMS Title / Number: Mechanical Processing of Wind Turbine Blade/ 24105-02

Document GHSE-F-039 Safe Work Method Statement v1.10

Quality Control 3. Implementation / 3.10

Issued: May 2024; Next Review: May 2026

SAFE WORK METHOD STATEMENT



Item	What are the Tasks Involved? List the work tasks in a logical order.	What are the Potential Hazards and Risks? What aspects of the work could harm workers or the public?	Risk Rating (1-30) With existing controls	What are the Risk Control Measures? Describe what will be done to make the activity as safe as possible? Consider all additional controls.	Residual Risk Rating (1-30) With additional controls	Responsible Person(s) (e.g., Supervisor, Operator, Contractor etc.)
1.	Basic rules / information	Personnel not familiar with site requirements Removing incorrect items Poor ground conditions Incorrect PPE Pedestrian / Plant interface and SIMOPS.	Mod 8	Hold a pre-start toolbox meeting each day to discuss the upcoming day's events, including the possible weather conditions for the total period of the work. If applicable also discuss the previous day's events. Obtain approval from Vestas for the works and relevant permits prior to starting work. All personnel working on this task must sign on & off the permit daily. Ensure all personnel involved in this task, including others who come on site later, have read, understand, and sign onto the SWMS. Check with operations staff that there is no other nearby work that will be influenced by your work or that the nearby work will not influence your work. Maintain mandatory site PPE. • Hi-Vis full length clothing. • Safety Eyewear • Safety Footwear • Hard hat • Gloves (suitable for the task)	Low 2	Supervisor

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2.	Explain scope of works and discuss SWMS with all personnel involved in the task.	Personnel not familiar with Method, Sequence and Controls	High 12	Supervisor to go through SWMS at the work site with all personnel involved in the task clearly explaining the Method, Hazards and Controls and individual responsibilities of each member of the work group.	Low 3	Supervisor
3.	Walk area to look for hazards, understand the work area and surrounding buildings, facilities, and other work groups. Any hazards found that are not addressed in this SWMS must be entered in this SWMS discussed with group controls put in place and resigned by all in work group.	Traffic, mobile plant – Hit crush and pinch injuries.	High 12	Exclusion zones around mobile plant & vehicles.	Mod 4	All people in work group
		Slip trip and falls	Mod 6	Eyes on path, focus on task at hand.	Low 2	Workgroup
		Latent conditions/Loose objects	High 12	Workgroup to inspect area, check for loose or unsafe conditions prior to commencement of task.	Mod 4	Supervisor Workgroup
		If risk changes or new hazards are encountered during the job,	High 12	Stop & do a take 5 before proceeding. If the risk cannot be managed, stop & inform the site manager.	Mod 4	Workgroup

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4.	Mobilise Plant and Equipment into work area	Plant and Personnel interaction	High 18	All ground personnel to be clear of mobile plant. Clear communication between crew.	Mod 6	Supervisor Workgroup
		Damage to underground services	Mod 8	Underground services to be identified and marked prior to works. Cover with road plates or crushed rock where required.	Mod 4	
		Machine Failure	Mod 6	Complete Fleet office pre-start prior to operating. If any issues make the operation of the plant unsafe, STOP and tag out. Spill kit on site, adjacent to work area	Low 3	Operator
		Machine stability	Mod 9	Inspect ground conditions prior to entry to ensure suitability for equipment.	Low 3	Supervisor Operator
5.	Cover designated work area (DWA) with Geo-fab	Plant and Personnel interaction	High 18	All ground personnel to be clear of mobile plant. Clear communication between crew.	Mod 6	Supervisor Workgroup
		Manual handling	Mod 9	Use mechanical lifting aids wherever possible. Seek assistance from others. Correct lifting techniques.	Low 3	
		Cuts & abrasions	Mod 6	Correct PPE for task	Low 2	
		Slips, trips, falls	Mod 6	Eyes on path at all times, be aware of uneven surfaces or changes in level.	Low 2	

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6.	Using excavator construct small bund on edges of geo-fab utilizing on site material to prevent run off	Exclusion zone breach	High 10	Exclusion zones in place in and clearly identified in work area. Spotter in place with positive comms.	Low 3	Supervisor Operator Spotter
		Plant and Personnel interaction.	High 12	All personnel to stay out of immediate work area. Exclusion zones in place in and clearly identified in work area. Spotter in place with positive comms.	Mod 4	
		Machine Failure	Mod 6	Complete Fleet office pre-start prior to operating. If any issues make the operation of the plant unsafe, STOP and tag out.	Low 3	
		Machine stability	Mod 9	Inspect ground conditions prior to entry to ensure suitability for equipment.	Low 3	

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7.	Using excavator, re-position turbine blade for processing onto newly constructed DWA	Exclusion zone breach	High 10	Exclusion zones in place in and clearly identified in work area. Spotter in place with positive comms.	Low 3	Supervisor Operator
		Plant and Personnel interaction.	High 12	All personnel to stay out of immediate work area. Exclusion zones in place in and clearly identified in work area. Spotter in place with positive comms.	Mod 4	
		Machine Failure	Mod 6	Complete Fleet office pre-start prior to operating. If any issues make the operation of the plant unsafe, STOP and tag out.	Low 3	
		Machine stability	Mod 9	Inspect ground conditions prior to entry to ensure suitability for equipment.	Low 3	

SWMS Title / Number: Mechanical Processing of Wind Turbine Blade/ 24105-02

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Issued: May 2024; Next Review: May 2026

SAFE WORK METHOD STATEMENT



Item	What are the Tasks Involved? List the work tasks in a logical order.	What are the Potential Hazards and Risks? What aspects of the work could harm workers or the public?	Risk Rating (1-30) With existing controls	What are the Risk Control Measures? Describe what will be done to make the activity as safe as possible? Consider all additional controls.	Residual Risk Rating (1-30) With additional controls	Responsible Person(s) (e.g., Supervisor, Operator, Contractor etc.)
8.	Mark out blade for cutting, including location & angle of cuts, pre-cutting, stop points, cutting sequence.	Cuts marked incorrectly	High 12	Supervisor to mark out blade, experienced demolition operators to check markings to ensure positioning is correct.	Mod 4	Supervisor Workgroup
		Miscommunication	High 12	Clear 3-way communication to ensure that all members of the work group understand & agree on the cutting method & sequence required	Mod 4	
		Slip trip and falls	Mod 6	Eyes on path at all times, be aware of uneven surfaces or changes in level.	Low 3	
		Manual handling	Mod 9	Correct lifting technique Seek assistance from others Use mechanical lifting aids wherever possible	Low 3	
9.	Using 36 t excavator fitted with grapples, hold blade with grapples in nominated point to ensure it is secure for cutting	Plant and Personnel interaction	High 12	All ground personnel to be clear of mobile plant. 20 mtr exclusion zone 3-way comes between crew.	Mod 4	Supervisor Workgroup
		Machine Failure	Mod 6	Complete Fleet office pre-start prior to operating. If any issues make the operation of the plant unsafe, STOP and tag out.	Low 3	
		Machine stability	Mod 9	Inspect ground conditions to ensure suitability for equipment.	Low 3	Operator

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Document GHSE-F-039 Safe Work Method Statement v1.10

Quality Control 3. Implementation / 3.10

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SAFE WORK METHOD STATEMENT



Item	What are the Tasks Involved? List the work tasks in a logical order.	What are the Potential Hazards and Risks? What aspects of the work could harm workers or the public?	Risk Rating (1-30) With existing controls	What are the Risk Control Measures? Describe what will be done to make the activity as safe as possible? Consider all additional controls.	Residual Risk Rating (1-30) With additional controls	Responsible Person(s) (e.g., Supervisor, Operator, Contractor etc.)
10.	Using 23 t excavator fitted with circular saw, cut turbine blade as per markings in step 8 of this SWMS	Unauthorised personnel entering work area	High 18	Spotter to control work area & stop all works if exclusion zone is breached	Mod 6	Supervisor Spotter
		Plant and Personnel interaction	High 18	All ground personnel to be clear of mobile plant. 20 Metre exclusion zone from mobile pant.	Mod 6	Spotter
		Machine collision or contact between machines	High 12	Excavators to be positioned in individual work areas clear of each other Operators to have clear comms via UHF	Mod 4	Operators
		Noise	Mod 8	Hearing protection to be used as required	Low 2	All in area
		Dust	High 10	Water suppression to be used as required	Low 2	Supervisor Spotter
		Stored energy, turbine blade moves & jams saw	High 12	Operators & spotter to monitor work & ensure stability of turbine blade during cut	Mod 4	Spotter Operators

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SAFE WORK METHOD STATEMENT



Item	What are the Tasks Involved? List the work tasks in a logical order.	What are the Potential Hazards and Risks? What aspects of the work could harm workers or the public?	Risk Rating (1-30) With existing controls)	What are the Risk Control Measures? Describe what will be done to make the activity as safe as possible? Consider all additional controls.	Residual Risk Rating (1-30) With additional controls	Responsible Person(s) (e.g., Supervisor, Operator, Contractor etc.)
11.	Fold up Geo-fab ensuring that any debris that has fallen onto the fabric is encapsulated & stockpile with blade sections ready for load out	Plant and Personnel interaction	High 18	All ground personnel to be clear of mobile plant. Clear communication between crew.	Mod 6	Workgroup
		Manual handling	Mod 9	Use mechanical lifting aids wherever possible. Seek assistance from others. Correct lifting techniques.	Low 3	
		Cuts & abrasions	Mod 6	Correct PPE for task	Low 2	
		Slips, trips, falls	Mod 6	Eyes on path at all times, be aware of uneven surfaces or changes in level.	Low 2	
12.	Load out blade sections, geo-fab & any other debris as outlined in SWMS- 24105 -03					
13..	Ussing excavator smudge over the area to smooth out & eliminate the risk of trip hazards	Plant and Personnel interaction	High 12	All ground personnel to be clear of mobile plant.20 mtr exclusion zone 3-way comes between crew.	Mod 4	Supervisor Workgroup
		Machine Failure	Mod 6	Complete Fleet office pre-start prior to operating. If any issues make the operation of the plant unsafe, STOP and tag out.	Low 3	
		Machine stability	Mod 9	Inspect ground conditions to ensure suitability for equipment.	Low 3	Operator

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Item	What are the Tasks Involved? List the work tasks in a logical order.	What are the Potential Hazards and Risks? What aspects of the work could harm workers or the public?	Risk Rating (1-30) With existing controls	What are the Risk Control Measures? Describe what will be done to make the activity as safe as possible? Consider all additional controls.	Residual Risk Rating (1-30) With additional controls	Responsible Person(s) (e.g., Supervisor, Operator, Contractor etc.)
14.	Pack up all tools & equipment used & leave the area clean & safe with no exposed or unguarded hazards	Manual handling	Mod 9	Use mechanical lifting aids wherever possible. Seek assistance from others. Correct lifting techniques.	Low 3	Workgroup
		Cuts & abrasions	Mod 6	Correct PPE for task	Low 2	
		Slips, trips, falls	Mod 6	Eyes on path at all times, be aware of uneven surfaces or changes in level.	Low 2	

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SAFE WORK METHOD STATEMENT



SWMS Team

Names of persons responsible for the development, implementation, review, and monitoring of this SWMS.

1. Name:		Position/ Title:		Signature:	
2. Name:		Position/ Title:		Signature:	
3. Name:		Position/ Title:		Signature:	
4. Name:		Position/ Title:		Signature:	

Supervisor Name: (Responsible for task or process)		Signature:		Date:	
Authorised by Name: (e.g., Project/ Operation Manager)		Signature:		Date:	

This SWMS must be reviewed for effectiveness within 3 months of the (Date Developed) for all high risk tasks/activities and /or after 1 month of the task/ activity not being performed. This also applies after any incident that occurs during HRCW, or if there is any indication that risk control measures are not adequately controlling the risks.

The Site/ Project must retain a copy of this SWMS for the duration of the HRCW.
This SWMS must be recorded in GHSE-F-040 Safe Work Method Statements Record Register.

The authorised amender to record details in the below table each time a handwritten SWMS amendment has been made to the original version that was released and signed.

Reason for Revision/ Amendment of SWMS.	Most Recent Revision Date	Authorised Amender (Name)	Authorised Amender (Position)
	/ /		
	/ /		
	/ /		

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SAFE WORK METHOD STATEMENT



SWMS Record of Acknowledgement

By signing this Safe Work Method Statement (SWMS), I acknowledge that I have been consulted regarding the SWMS pertaining to the task/job/activity. I have been provided with the opportunity to review and understand the contents of the SWMS, including the identified hazards, risk controls, and safety procedures associated with the task. I confirm that I understand my responsibilities as outlined in the SWMS and agree to adhere to the safety measures and procedures outlined therein. I acknowledge that I have had the opportunity to raise any concerns or questions regarding the SWMS, and they have been adequately addressed to my satisfaction.

No.	Name (Print Name)	Signature	Company	Date	No.	Name (Print Name)	Signature	Company	Date
1.					13.				
2.					14.				
3.					15.				
4.					16.				
5.					17.				
6.					18.				
7.					19.				
8.					20.				
9.					21.				
10.					22.				
11.					23.				
12.					24.				

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REGISTRATION CERTIFICATE

This is to certify that
AUSTRALIAN DECOMMISSIONING SERVICES PTY LTD

Is registered as a Building Practitioner in the following category and class:

Category and class	Registration Number	Registration Start Date	Renewal Date
Category of builder, class of demolisher (unlimited)	CBD-U 74604	13-Oct-22	13-Oct-27

It is a condition of your registration that you must not lend to another person, or allow another person to use, the Building Practitioner's Certificate issued to you. A breach of this condition may result in the Authority taking disciplinary action against you.

Processing and Assessment
VICTORIAN BUILDING AUTHORITY

Only use a registered building practitioner.
Check my registration at vba.vic.gov.au











